

The Kingdom of The Netherlands is currently funding activities described below, through the Project Proposal for Implementation of Quality Judgments in the Judiciary and Quality Investigations in the Genocide Fugitives Tracking Unit/NPPA.

This component financed the strengthening of the GFTU by supporting the following activities:

5.2.1. Training on Investigation technics

Training in investigation procedures, focusing on modern techniques for investigation, the collecting and processing of evidence from statements, crime scenes data, seized documents, intercepts, imagery and open sources and witness' protection.

The Judiciary used a MOU signed on 18th /06/2015 with ILP to develop the program of this topic. The draft is expected to be submitted in October 2020

5.2.2. Training of Prosecutors on International criminal law skills

Training in areas of relevant principles of International Criminal Law, Substantive Crimes (Genocide, Crimes against Humanity and War Crime). Short Courses on Modes of Responsibility, Pleading Techniques a prosecution Perspective, Circumstance Excluding Responsibility, International Criminal Procedure with a comparative analysis with Rwandan Criminal Procedure, Review of the Transfer law and its application Fundamental Procedural Rights in International criminal Law, right on the accused, examination in Chief and Cross Examination, Witness' protection and vulnerable witnesses, Legal research, written and oral advocacy.

The Judiciary has signed a MOU with ILP to develop the program of this topic. The draft is expected to be submitted in October 2020

5.2.3. Training of Prosecutors on amended and new laws

Due to Covid19 pandemic, this training was postponed to October-November 2020

5.2.4. Follow up visits per year in 2 countries, namely Kenya, Zambia

Follow-up on cases/indictments sent to various countries. In the 2012-2017 Dutch Project, no follow-up on actions taken by countries in which indictments, international arrest warrants and extradition requests were sent. With the new Dutch Funding, a follow-up of cases shall be made in continents of Africa, Europe and America. In Africa, follow-up missions shall be conducted in countries which have already signed an Extradition Treaty with Rwanda, specifically Uganda, Kenya, Zambia and Malawi. In Europe, France and Belgium will be visited and in America, follow-up missions will be effected in the United States. Those countries in Europe and America have been chosen due to their willingness of actively working on requests sent by Rwanda.

Planned in March 2020 but not undertaken due to the covid-19 pandemic.

5.2.5. Prosecutors receive one training on International criminal law in year 1

The Judiciary requested to ILPD to start the development of training materials for prosecutors and Investigators by the letter with Ref. 501/SG/SC/2020 of 29/01/2020. These trainings scheduled in the second and third weeks of May 2020 did not undertake because of Covid19 pandemic.

5.2.6. All 14 Prosecutors complete the application for a NUFFIC scholarship to pursue a 12 month Master's Degree

The activity has not undertaken due to the covid-19 pandemic.

5.2.7. Organize study tour in Netherlands for 7 National Prosecutors, and 2 prosecutors

It was planned to organize a study tour to the Kingdom of the Netherlands for 5 National Prosecutors to enhance their skills but this activity has not undertaken due to the covid-19 pandemic.

5.2.8. Provide support to GFTU field Investigations activities

It was through the Cabinet Resolution of 14 November 2007, that GFTU was created and the Resolution in paragraph 7 (b) instructed the Inspector General of Police to assign investigators to the GFTU to work with the newly formed Unit. Investigators were working with the former Criminal Investigation Department (CID) which has now become the Rwanda Investigation Bureau ("RIB").

The Government of Rwanda established RIB through a Cabinet Resolution of 10 August 2016. The latter is fully operational Pursuant to Law N° 12/2017 of 07/04/2017 which establishes its activities.

RIB assumed services of CID and it has, *inter alia*, a duty to facilitate the GFTU work, by providing investigators tasked to conduct investigations. Currently, the GFTU has 5 investigators and in a near future, additional 4 investigators will join the team to be 9 investigators working within the GFTU.

These activities of the GFTU have been facilitated on regular basis by providing support in :

5.2.8.1. Technical Assistance

The following contracted staffs recruited to support GFTU received their monthly salaries

□ **Senior Legal Advisory**

The main activities realized by the Senior Legal Advisory from January 2020 were below outlined

ACTIVITIES	IMPACT
Refined 78 Indictments, 78 International Arrest Warrants and 1 Extradition Request pertaining to genocide fugitives living outside Rwanda.	The drafted documents were sent to the Prosecutor General for further consideration.
Participated, within the NPPA, in various meetings and more specifically those related to the transferred/ extradited cases to Rwanda, as to discuss and suggest ways of addressing the raised issues in the very cases; and ensure that proper due process standards are met.	The legal advisory services were provided.
Drafted documents, reports and various correspondences as requested by the NPPA Management and colleagues.	All requested documents were timely provided.
Provided the requested support to five (05) foreign rogatory commissions while on mission in Rwanda	The requested assistance was timely given.
Drafted responses to correspondences and queries pertaining to extradition cases	All requested documents were timely provided.
Worked on refining various documents/ correspondences drafted by colleagues	The advisory services were provided to prosecutors as to improve the drafting of Indictments, International Arrest Warrants and Requests for Extradition.
Provided assistance, as deemed necessary, to investigators and prosecutors in their investigative and prosecutorial work related to genocide fugitives' files.	Identified gaps were addressed and filled in investigations/prosecutions files
Conducted legal research and analysis, as to assist tightening the drafting of legal documents.	Assistance was provided to respond to various issues and perform duties related to the institution's workload.

□ **Expert Translator**

The Translator signed the contract on 1st January 2020 and realized the activities as follows :

ACTIVITIES	IMPACT
Translation of the witness statements from Kinyarwanda into French with 101 pages.	Good understanding of the document by the office of destination
Translation from Kinyarwanda into English the witness statement with 66 pages.	
Revision and Harmonization to and from English into French and vice versa of two indictments, two international arrest warrants, one Extradition Request and two Court rulings.	
Translation of documents, report and various correspondences as requested by the NPPA Management.	

□ **Three (3) Data Entry Clerks**

Started on 1st January 2020 the work of the data entry clerks was to read from physical files and seizure of information to the data base.

Seventy eight (78) files were read and five thousands and eight hundred fifty one (5851) names of co-perpetrators were identified and entered into the Data base.

□ **Four (4) Drivers**

The drivers use the project four vehicles - Pick up Toyota Hilux and drive investigators and prosecutors while on field investigative missions.

5.2.8.2. **Transport**

The Project paid 3,505,263 RWF for insurance services of the mentioned vehicles and 3,624,184 RWF their repair and maintenance.

5.2.8.3. **Logistics**

The Project provides fuel to support staff of GFTU/NPPA in investigations of genocide cases. About 3,250,000 RWF were used for fuel from January 2020 up to 30 June 2020.

The project also disbursed an amount of 11,437,600 RWF to facilitate GFTU staff during field work.

5.2.8.4 **Investigated files**

One hundred and seventy seven (177) files were investigated. Two hundred seventy one (271) case files were investigated and completed. One (1) case file is still pending.

INVESTIGATIONS CONDUCTED BY INVESTIGATORS AND PROSECUTORS				
PROVINCES	DISTRICTS	CASES INVESTIGATED	COMPLETED CASES	PENDING CASES
KIGALI CITY	NYARUGENGE	1	1	0
	GASABO	14	13	1
	KICUKIRO	5	5	0
EASTERN PROVINCE	KAYONZA	2	2	0
	KIREHE	1	1	0
	NGOMA	5	5	0

PROVINCES	DISTRICTS	CASES INVESTIGATED	COMPLETED CASES	PENDING CASES
SOUTHERN PROVINCE	GISAGARA	18	18	0
	HUYE	159	159	0
	NYAMAGABE	12	12	0
	NYARUGURU	27	27	0
TOTAL		272	271	1

OUTCOME: Investigations' reports sent to Prosecutors for further consideration.

5.2.8.5. *Communication*

From January 2020, the Project assured communication to support the GFTU staff during investigation.

- Air time given to investigators was used to communicate in harmonizing their work with earmarked witnesses for field investigations.
- Airtime given to the Senior Legal Advisor & Translator used to facilitate the delivery of their work
- Air time for GFTU Head, was used in facilitating and coordinating both locally and internationally work for GFTU

5.2.9. **Challenges encountered**

During the covered reporting period from 01 January 2020 to 30 June 2020, project activities were hampered by the covid-19 pandemic, because from mid-March 2020 until beginning May 2020, a general lockdown limited work related activities. Also, after the general lockdown, limitations to go to the field hindered the full performance of staff in delivering their tasks.

5.3. PROJECT MANAGEMENT

5.3.1. ADMINISTRATION

Provide personnel for SPIU

A recruitment process has started by preparing the job descriptions of the project staff and published the vacant position online through e-recruitment system available on Website www.mifotra.gov.rw on 28th December 2019.

The recruitment process was delayed due to covid19

☐ **Technical Advisor in charge of monitoring and evaluation**

Eighty five (85) candidates applied. Eighteen (18) were qualified and passed the written test on 20th/2/2020 and only one candidate eligible for the next step of oral interview was available. This exercise was planned for March 2020 but the Interviews have been taken place on 30th /6/2020. No candidate did success.

☐ **Procurement Specialist**

Three hundred thirty eight (338) Candidates who applied, one hundred forty-two (142) were selected for written examination done on 20th /2/2020. Eleven (11) candidates were eligible for the next step of the oral interview which conducted on 30th June 2020. The best of successful candidates signed the contract on 20th July 2020 and started working as Procurement Specialist to the project.

☐ **Training Specialist**

Sixty one (61) Candidates applied, thirty (13) were selected for written examination done on 20th /2/2020. Four (4) candidates were eligible for the next step of the oral interview which conducted on 23th September 2020. The best of successful candidate will sign the contract very soon.

☐ **Accountant**

Two hundred sixty six (266) Candidates applied, sixty two (62) were selected for written examination done on 20th /2/2020. Only (12) candidates eligible for the next step of the oral and the interview was organized on 29th September 2020.

5.3.2. AUDIT OF THE PROJECT

Drafted terms of references for hiring a firm for audit to the project for the period of June 2019 and June 2020 has been published and offers have been received on 30th September 2020.

5.3.3. PROJECT REPORTS

The Project prepared and submitted monthly and quarterly financial reports to MINCOFIN.

The first annual report narrative and financial 2019-2020 have been prepared and will be submit to the Donor.

5.3.4. CHALLENGES FACED BY THE PROJECT AND PROPOSED SOLUTIONS FOR THEWAY FORWARD

Though the project has achieved a lot, it faced some challenges as indicated below.

<i>Challenges</i>	<i>Recommended actions</i>
Delays on budget accessibility	From 31 st /08/2019 when the project received the first instalment form the Donor, the judiciary has had only an accessibility to cover salaries of two staff of the project on board (SPIU Coordinator and Secretary) other activities were required to start after the budget revision in December 2019 (<i>Ref to the letter of the Ministry of Finance and Economic Planning N° 618/10/19/NB of 08/10/2029 and message email of 13/03/2019 sent to MINECOFIN by Mrs (10)(2e) Second Secretary Justice &Good Governance, Embassy of the Kingdom of the Netherlands in Rwanda)</i>
Delays in recruitment of the staffs	<i>Delayed due to Covid19</i> , recruitment process of the project staff and the Judiciary Experts took longer than expected hence caused delays in commencement of certain project activities The recruitment process has to be underway following the recommendations of MIFOTRA and MINISTANTE
New pandemic	The Covid19 pandemic has paralysed all activities from March to June 2020 due to general or partial lockdown and very strict minimum interaction in trainings and recruitments
<i>Proposed solution for achievements of all objectives of the project</i>	<i>An extension of the project duration of one Year up to 1st October 2023 without any additional budget</i>

6. PLAN OF ACTIVITIES FOR THE FISCAL YEAR 2020-2021

The activities planned for the Period July 2020 – June 2021 year are the following

N°	PROJECT ACTIVITIES PLANNED	FY 2020/2021	PERIOD			
			2020		2021	
			Q3	Q4	Q1	Q2
	EXTERNAL GRANTS : KINGDOM OF THE NETHERLANDS					
A.	JUDICIARY					
I.	IMPROVED LEGAL KNOWLEDGE AND SKILLS FOR JUDGES					
1.1.	Specialized legal professional training at diploma level					
	Develop Criminal process and sentencing diploma program					
	1. To hire consultants to develop program on criminal process and sentencing	10,000,000				
	2. Provide training to 40 Judges on Criminal process and sentencing diploma program	75,400,000				
	Develop civil case management and judging diploma programs					
	3. To hire consultants to develop program on civil case management and judging	10, 000,000				
	4. Provide training to 40 judges on civil case management and judging diploma programs	67,077,791				
	Upgradetheexistingshortcoursesprogramme of specialized courses and transform it into diploma					
	5. To hire consultants to develop programs on upgrade the existing short courses	10,000,000				

N°	PROJECT ACTIVITIES PLANNED	FY 2020/2021	PERIOD			
			2020		2021	
			Q3	Q4	Q1	Q2
	6. Provide training to 40 Judges in six branches of law (Practical aspects of contract and tort, International crimes and genocide ideology, Persons and family, Banking legal practice, Practical aspects of economic and financial crimes, Corporate law and insolvency)	75,000,000				
	ST	238,677,791				
1.2.	<i>Continuing legal education provided</i>					
	Organize training on aspects of new laws to cover following laws					
	7. 3 days training on Law No 68/2018 of 30/08/2018 determining offences and penalties in general (new penal code) : Participants 294 Judges and 294 Registrars from all Courts except Commercial Courts.	68,500,000				
	8. 2 days training on law No 30/2018 of 2/6/2018 determining the Jurisdiction of courts (participants 295 Judges and 295 Registrars of High Court, Intermediate Courts and Primary Courts, Commercial Court and Commercial High Court)	50,071,320				
	9. 2 days training on law No 22/2018 of 29/4/2018 relating to the civil, commercial, labor and administrative procedure (participants 295 Judges and 295 Registrars of High Court, Intermediate Courts and Primary Courts, Commercial Courts and Commercial High Court)	10,500,000				
	10. 2 days training on law No 32/2016 of 28/08/2016 governing persons and family (Participants 274 Judges and 244 Registrars from all courts except Commercial Courts, Court of Appeal and Supreme Court)	50,500,000				

N°	PROJECT ACTIVITIES PLANNED	FY 2020/2021	PERIOD			
			2020		2021	
			Q3	Q4	Q1	Q2
	11. 3 days training on Upcoming criminal procedure law (Participants 294 Judges and 294 Registrars from all Courts except Commercial Courts)	68,500,000				
	12. Organize a 3 days training on emerging issues namely human trafficking, gender based and sexual violence, money laundering, children rights. The training will target: <ul style="list-style-type: none"> - 6 Judges of Court of Appeal - 12 Judges of High Court - 36 Judges of Intermediate Courts 	10,000,000				
	ST	258,306,230				
1.3.	<i>Enhanced experience of judges and improved court management practices through exchange programs with other Judiciaries</i>					
	13. Organize a study tours in the Kingdom of Netherlands : 3 Judges and 1 Registrar from High Court Chamber for International Crimes, 3 Judges and 1 Registrar from Court of Appeal, 1 Inspector from Supreme Court	28,708,000				
	14. Organize a study tours in Kenya : 6 Judges, 6 Registrars from Intermediate Courts (1 from each court) and 1 Inspector	22,379,800				
	15. Organize a study tours in Canada : 1 Judge from Supreme Court, 2 Judges from Court of Appeal, 3 Judges from High Court and 1 Inspector	26,087,950				
	ST	77,175,750				
II	REDUCTION OF CASE BACKLOGS					
2.1.	<i>Technical assistance provided</i>					

N°	PROJECT ACTIVITIES PLANNED	FY 2020/2021	PERIOD			
			2020		2021	
			Q3	Q4	Q1	Q2
	16. Hire local legal researchers ➤ Supreme Court : 2 ➤ Court Appeal: 10 ➤ High Court :3	307,200,000				
	17. Hire 2 experienced international legal researchers ➤ Court of Appeal :1 ➤ High court chamber for international crimes :1	68,544,000				
	18. Hire legal translators from Kinyarwanda to English and French ➤ Supreme Court: 2 ➤ Court Appeal: 2 ➤ High Chamber for ICC: 2	24,192,000				
	ST	399,936,000				
2.2.	<i>Improved transparency during court proceedings through the use of court technologies</i>					
	Acquire court technologies such as:					
	19. Upgrade SOBANUZINKINO System to allow litigants and citizen to file their complaints in Inspection of courts, denounce suspects of corruption practices.	10,000,000				
	20. Acquire 2 Digital courts recording for Court of Appeal	50,000,000				

N°	PROJECT ACTIVITIES PLANNED	FY 2020/2021	PERIOD			
			2020		2021	
			Q3	Q4	Q1	Q2
	21. Organize training end users (Court staff and citizens) on the use of SOBANUZINKIKO System: 3 days training for public users (cyber cafes, facilitators and any other interested citizens) at each TGI around 25 people ie 300 trainees. Whereas for court staff, it would be 3 day training for court Presidents and Chief Registrars (126)	21,214,000				
	22. Pay hosting fees of SOBANUZINKIKO System	6,137,600				
	23. Acquire 5 smart screens: 3 in Supreme Court, 2 for Court of Appeal	6,000,000				
	24. Acquire 290 laptops for 145 Judges and 145 Registrars of Primary Courts	142,100,000				
	25. Acquire 38 projectors and 38 projection screens for Intermediate courts, High Court and its 5 chambers and Court of Appeal	60,282,000				
	ST	295,733,600				
III.	ADEQUATE AND EASILY ACCESSIBLE LEGAL INFORMATION PRODUCED AND PUBLISHED					
3.1.	Technical Assistance in law reporting and small claim procedure provided					
	26. Hire 4 Law Reporters	84,752,000				
	27. Produce, print and publish law reports (4 volume per year), 150 copies for each volume that is 600 copies each year	10,276,296				

Nº	PROJECT ACTIVITIES PLANNED	FY 2020/2021	PERIOD			
			2020		2021	
			Q3	Q4	Q1	Q2
	28. Publish law reports electronically for easy sharing among Judges and other legal practitioners locally and worldwide as well as archive them electronically	6,850,825				
	29. Hire a consultant to develop small Claim Procedure bench book	21,600,000				
	30. Produce, print and publish 123 (3 for each of 41 Primary Courts) bench book on Small Claims Procedure	2,214,000				
	ST	125,693,121				
3.2.	<i>The latest law books acquired and accessibility to online law libraries provided.</i>					
	31. Acquire 750 latest law books in the following branches of law 1. Commercial law 2. Criminal law 3. Administrative law 4. Labor law 5. Family law 6 .Financial law	64,481,250				
	32. Subscribe to two online law libraries for three years at West law and LexisNexis	20,000,000				
	ST	84,481,250				

N°	PROJECT ACTIVITIES PLANNED	FY 2020/2021	PERIOD			
			2020		2021	
			Q3	Q4	Q1	Q2
	S/Total/ A	1,480,006,682				
B.	GFTU/NPPA ACTIVITIES					
33.	12 Investigators receive a training on investigation techniques on 3 topics in year 1 year, 2 and 3	60,000,000				
35	Follow up visits per year to in total 6 countries, namely Kenya, Zambia, Uganda, Malawi, Belgium, France and USA	6,730,500				
36	7 Prosecutors receive one training on International criminal law in year 1	21,720,000				
37	14 Prosecutors receive a refresh training in year 3					
38	14 Prosecutors are trained on amended and new relevant law	55,000,000				
39	Organize study tour in Netherlands for 5 National Prosecutors	48,541,000				
40	Provide support to GFTU field Investigations activities	136,172,846				
	Hire Senior Legal Advisor and Translator	49,355,784				
	Hire Data Clerks and Drivers	21,976,128				
	S/Total /B	399,496,258				
	PROJECT MANAGEMENT					
41	Administration, Monitoring and Evaluation,	122,289,461				
	Audit of project	4,210,539				
	ST	126,500,000				
	GT	2,006,002,940				

7. FINANCIAL REPORT

7.1. BUDGET EXECUTION FOR PERIOD JULY 2019-JUNE 2020

Outcome	Activity/ description	Approved budget/frw	expenditure 2019/2020	Balance/frw	Execution rate / %
1	Improved legal knowledge and skills for judges	308,530,992	14,749,056	293,781,936	4.8
2	Reduction of case backlogs	354,836,230	5,522,400	349,313,830	1.6
3	Adequate and easily accessible legal information produced and published	92,790,873	8,334,289	84,456,584	9.0
4	Improved practical skills in investigation and prosecution of international crimes and especial in genocide crime	161,026,848	54,964,118	106,062,730	34.1
5	Project management 7.5%	106,381,682	38,185,159	68,196,523	35.8
Total		1,023,566,625	121,755,022	901,811,603	11.8

7.2. FINANCIAL OVERVIEW: PERIOD (JULY 2019- JUNE 2020)

PROJECT AMOUNT (INITIAL)		5,429,852 EURFRW
<u>Financial Overview</u>		
Start balance		2,270,000 EURO
Total Amount exchanged		1,000,000 Euro
Exchange rate of 29/10/2019		1,023.5666624
Equivalent in RWF		1,023,566,625 FRW
Total Expenditure		121,755,022
Balance at 30/06/2020		901,811,603 RWF
Bank statement balance		901,811,603 RWF

Bank Reconciliation at 30th 6/2020



0500000000-SUPREME COURT

BANK RECONCILIATION REPORT

as at 6/30/20

Bank account	1000007017
Bank Name	SUPREME COURTS-CAPACITY BUILDING TO JUDICIARY AND PROSECUTION
Balance as Per Bank Statement as at 6/30/20	901,811,603
Add Deposit in Transit	0
Less OutStanding Payments / Cheques	0
Adjusted Bank Balance as at 6/30/20	901,811,603
Cash Book Balance as at 6/30/20	901,811,603
Unreconciled Difference	0

Prepared By	CHIEF ACCOUNTANT	Signature
Reviewed By	SPU coordinator	Signature
Approved By		Signature

(10)(2e)



NATIONAL BANK OF RWANDA

STATEMENT OF ACCOUNT

NATIONAL BANK OF RWANDA

KN6 AV 4

P.BOX 531

KIGALI - RWANDA

STATEMENT PERIOD: FROM 30/06/2020 TO 30/06/2020

Rundate : 14/08/2020

Runtime : 15:48:09

Customer Number : 100515

Account Number : 1000007017

Account Name : CAPACITY BUILD TO JUDICIARY PROSE(RWF)

Opening Balance : 0

No.	Txn Date	Value Date	Reference No	Txn Details	Dr Amt	Cr Amt	Balance	Po Ref
1	30/06/2020	30/06/2020	FT20182LLF5H	Account Transfer	0.00	902,063,603.00	902,063,603.00	
2	30/06/2020	30/06/2020	FT20182TW9FD	Outward RTGS Payment MT 102	249,000.00	0.00	901,814,603.00	L0500000000201043
				L050000000020104				
				Pymnt to Hotel Gorilla for serving Te Brek AND LUNCH for the 10 int erviewers t Supreme Court from 2 d ys June 2020				

3	30/06/2020	01/07/2020	1000007017.STMTHIST.20200630	Commission Paid	2,000.00	0.00	901,812,603.00	
4	30/06/2020	01/07/2020	1000007017.ACCTMGTFEE.20200630	Commission Paid	1,000.00	0.00	901,811,603.00	
5	30/06/2020	30/06/2020	FT20182P6WQ8	Account Transfer	901,811,603.00	0.00	0.00	
Totals					902,063,603.00	902,063,603.00		
Closing Balance							0.00	

Bank Reconciliation Report at 6 /30th /2020



0500000000-SUPREME COURT

BANK RECONCILIATION REPORT

as at 6/30/20

Bank account	1000051458	
Bank Name	SUPREME COURT CAPACITY BUILDING OF JUDICIARY AND PROSECUTION FOR EXTRADITED SUSPECTS OF THE GENOCIDE PROJECT in EUR	
Balance as Per Bank Statement as at	6/30/20	1,251,706
Add Deposit in Transit		0
Less OutStanding Payments / Cheques		0
Adjusted Bank Balance as at	6/30/20	1,251,706
Cash Book Balance as at	6/30/20	1,251,706
Unreconciled Difference		0

Prepared By CHIEF ACCOUNTANT

Signature

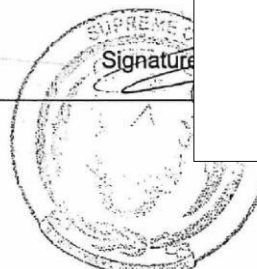
Reviewed By J.W. Woodruff

Signature

(10)(2e)

Approved By

Signature





NATIONAL BANK OF RWANDA

Bank statement at 30/6/2020

STATEMENT OF ACCOUNT

Rundate : 02/07/2020

NATIONAL BANK OF RWANDA

Runtime : 12:44:07

KN6 AV 4

Customer Number : 100515

P.BOX 531

Account Number : 1000051458

KIGALI - RWANDA

Account Name : CAPACITY BUILDING JUDICIARY PROSE(EUR)

STATEMENT PERIOD: FROM 01/06/2020 TO 30/06/2020

Opening Balance : 1251709.25

No.	Txn Date	Value Date	Reference No	Txn Details	Dr Amt	Cr Amt	Balance	Po Ref
1	30/06/2020	01/07/2020	1000051458.STMTHIST.20200630	Commission Paid	1.90	0.00	1,251,707.35	
2	30/06/2020	01/07/2020	1000051458.ACCTMGTFEE.20200630	Commission Paid	0.95	0.00	1,251,706.40	
Totals					2.85	0.00		
Closing Balance							1,251,706.40	

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8. ANNEXES

1. LIST OF THE PROJECT STAFF
2. LIST OF COMPANIES AWARDED TENDERS
3. ARRANGEMENT SIGNED ON 18/6/2019
4. LIST OF PARTICIPANTS IN TRAINING OF 13th-17th /01/2020
5. LIST OF PARTICIPANTS IN TRAINING OF 21st -24th /01/2020
6. MINUTES OF THE MEETING ON TRAINING OF JUDGES AND REGISTRARS
HELD ON 5TH /9/2019
7. CORRESPONDANCES

8.1. ANNEX 1 : LIST OF THE PROJECT STAFF

N°	NAMES	POSITION	STARTED DATE	TERMINATION DATE
	(10)(2e)	SPIU Coordinator	1 st July 2019	31 st December 2021
		SPIU Secretary	1 st July 2019	31 st December 2021
		Procurement Specialist	20 July 2020	19 th July 2021
		Law Reporter	20 July 2020	19 th July 2021
		Law Reporter	20 July 2020	19 th July 2021
		Law Reporter	20 July 2020	19 th July 2021
		Law Reporter	20 July 2020	19 th July 2021
		Law Reporter	20 July 2020	19 th July 2021
		GFTU Chauffeur	1 st January 2020	31 st December 2021
		GFTU Chauffeur	1 st January 2020	31 st December 2021
		GFTU Chauffeur	1 st January 2020	31 st December 2021
		GFTU Data Entry Clerk	1 st January 2020	31 st December 2021
		GFTU Data Entry Clerk	1 st January 2020	31 st December 2021
		GFTU Data Entry Clerk	1 st January 2020	31 st December 2021
		NPPA Legal Advisor	1 st January 2020	30 th June 2021
		NPPA Expert in translation	1 st January 2020	30 th June 2021

8.2. ANNEX 2 : LIST OF COMPANIES AWARDED TENDERS, PERIOD FROM JULY2019 - JUNE 2020

N°	COMPANIES	REPRESENTATIVE	TENDERS
	Société Petrolière (SP) Ltd	(10)(2e)	Supply of Fuel
	SORAS		Provision of Insurance cover for NPPA Motor Vehicles and Motor Cycles
	GORILLAS Hotel Ltd		Supply of hotel and catering services for training of Judges and Prosecutors
	NOBLEZA		Supply of hotel and catering services for training of Judges and Prosecutors
	Institute of Legal Practice and Development / ILPD		Memorandum of Understanding on Cooperation in Training
	AFRICA OLLEH SERVICES		Provision Data Center Services/ SOBANUZINKIKO
	PAINIA Company		Supply of Refreshments for staff
	Garage RMAD		Provision of maintenance for GFTU vehicles
	LEXUM Ltd		Provision and Configuration of Software for Case Law Report Software System
	Island General Business Ltd		Supply tyres
	Professional Graphic System/ PROGRAPH Ltd		Printing

8.3. ANNEX 3 : ARRANGEMENT SIGNED ON 18/6/2019 BETWEEN THE MINISTER OF FOREIGN TRADE AND DEVELOPMENT COOPERATION OF THE NETHERLAND AND THE MINISTRY OF FINANCE AND ECONOMIC PLANNING OF THE REPUBLIC OF RWANDA



Arrangement between the Minister for Foreign Trade and Development Cooperation of the Netherlands, hereinafter referred to as the Minister,

and

The Ministry of Finance and Economic Planning of the Republic of Rwanda established with offices in Kigali, hereinafter referred to as the Organisation;

Whereas the Minister is prepared to support the programme Capacity Building of the Judiciary & Prosecution for extradited suspects of Genocide, Phase II, no. 4000002774, up to a maximum of EUR 5.429.857

Whereas the Supreme Court of Rwanda and the Genocide Fugitive Tracking Unit are prepared to take responsibility for the implementation of this programme, hereinafter referred to as the Implementing Organisation;

Whereas the purpose of the programme is Judiciary and the Prosecution, to improve all round quality of judgement and sentencing, as well as specifically improving prosecution of genocide suspects;

The Minister and the Organisation have come to the following Arrangement:

1. The programme will be implemented as from July 1st 2019. It will be completed by June 30 2022.

2. The Implementing Organisation will be responsible for the implementation of the programme, as specified in the programme document appended to the letter of 7 June 2019, ref. no. 985/SG/CS/2019

The Implementing Organisation will make every possible effort to ensure timely and full implementation of the programme. No changes may be made to either the programme or its implementation without the written consent of both signatories.

The Minister bears no responsibility or liability vis-à-vis any third party for projects or activities administered by the Implementing Organisation and carried out pursuant to this Arrangement.

3. The contribution to the programme is awarded subject to the condition that sufficient funds are made available by the budget legislator.

4. The Minister's contribution to the programme will not exceed EUR 5.429.857 including project costs proper, programme support costs and a provision for contingencies.

5. Funds payable to the Implementing Organisation under this Arrangement will be transferred in instalments. The first instalment of EUR 2.270.000 will be transferred to the following bank account:

Account holder name: Capacity Building to Judiciary & Prosecution project

Account number: (10)(2g)

Bank name: National Bank of Rwanda (BNR)

Branch name: Main Branch

City: Kigali

BIC/SWIFT: BNRWRWRW

after receipt by the Minister of a duly signed and dated original of this Arrangement. Subsequent instalments will be transferred after receipt of a written request for payment and the relevant financial and narrative reports from the Implementing Organisation, and will take into account these reports, the progress of the programme and actual liquidity needs for a maximum of 6 months. The Implementing Organisation will send a confirmation of the received funds, which includes the conversion to RWF. The Implementing Organisation can for the duration of the project report in RWF as long as these conversions are included in the financial reports.

6. The Minister may determine the precise and definitive financial contribution to the programme following receipt and approval of the reports for the programme, as referred to at 9. The Minister's contribution will be provided only for programme activities that have actually taken place and will be based on the actual costs incurred. Accounts will be settled and any final instalment due will be transferred to the Implementing Organisation within two months after the definitive contribution has been determined.

Any funds placed by the Minister at the Implementing Organisation's disposal that are left unspent after completion of the programme will be returned to the Minister immediately and unconditionally.

If the Implementing Organisation implements part of the programme only, the Minister may adjust any outstanding instalments due to the Implementing Organisation accordingly on a fair pro rata basis or, alternatively, assign the remaining part of the contribution to such other purposes as may be mutually decided upon by the Minister and the Implementing Organisation.

The contribution to all flights under this programme are according to economy class tariffs. In addition, Terms of Reference of following trips will have been approved by the Embassy before the funds on these budget lines can be used. Drafts of ToR's must be submitted in softcopy to the contact person mentioned in article 14 for approval two months before the envisaged start date of the trips, with subject line "Terms of Reference visit <number> + departure and return date":

1. Study tour to the Netherlands for 9 judges
2. Study tour to Kenya for 13 judges
3. Study tour to Canada for 7 judges
4. Follow-up visit to Kenya for 3 prosecutors
5. Follow-up visit to Zambia for 3 prosecutors
6. Follow-up visit to Uganda for 3 prosecutors
7. Follow-up visit to Malawi for 3 prosecutors
8. Follow-up visit to USA for 3 prosecutors
9. Follow-up visit to France & Belgium for 3 prosecutors
10. Study tour to the Netherlands for 5 prosecutors
11. International Criminal Law skills (7 prosecutors) + refresher training (14 prosecutors)

7. Any interest accrued from temporary credit balances of programme funds and/or funds remaining due to fluctuations in exchange rates will be used to supplement the programme funds, in consultation with the Minister, or held at the Minister's disposal.

8. The Implementing Organisation will administer and account for the funds in accordance with its financial regulations and other applicable rules, procedures and practices, and will keep separate records and accounts for the programme.

9. During the course of the activity, the Implementing Organisation will supply several plans and reports. The Minister will monitor spending of the contribution on the basis of the narrative and financial reports drawn up by the Implementing Organisation. Table 1 shows the plans and reports required, covering what period, and a timetable. The payment of subsequent instalments depends on the activities' progress, the approval of submitted reports and on the Implementing Organisation's liquidity requirements.

The Implementing Organisation should submit these documents as PDF files to KIG-RSQ-QS@minbuza.nl, with a cc to the contact person named in paragraph 14.

Table 1.

Type of report	From	To	Due
Annual plan	1 July 2020	30 June 2021	1 May 2020
	1 July 2021	30 June 2022	1 May 2021
Annual narrative, annual financial and annual audit report	1 July 2019	30 June 2020	1 October 2020
	1 July 2020	30 June 2021	1 October 2021
	1 July 2021	30 June 2022	1 October 2022
Final narrative + financial report	1 July 2019	30 June 2021	1 October 2022

9.1. Annual plan/annual budget

9.1.1. Initial budget

For the first period from July 1st 2019 to 30 June 2020, the plan, budget and liquidity forecast submitted with the above-mentioned programme will form the basis for the activities to be implemented by the Implementing Organisation.

9.1.2 Annual plan/annual budget

The annual plan must contain an overview of the intended results to be achieved and the activities planned.

The annual plan/annual budget must contain an overview of the Implementing Organisation's estimated revenue (e.g. the contribution, the Implementing Organisation's own contribution, funds provided by third parties and interest accrued) and expenditure, in so far as they relate to the funded activities. As a rule, the budget should balance. The annual budget framework should be equal to the original budget framework. An explanation must be provided for each budget item that significantly differs from the original budget.

9.2. Progress reports

9.2.1. Annual narrative progress report

The annual narrative report must include an overview of the activities carried out and the results achieved, as set out in the annual plan, and an explanation of any discrepancies.

9.2.2. Annual financial progress report

The annual financial report must include an overview of all the Implementing Organisation's estimated and actual revenue and expenditure, in so far as they relate to the activities being funded, and an overview of prepayments made by the Minister in euro's and the conversion to RWF. The financial report is in RWF. An explanation must be provided for each budget item that differs substantially, more than 10% from the original budget.

9.3. (Annual) audit opinion and audit report

The Implementing Organisation will arrange for a financial audit to be carried out by or the Office of the Auditor General or an independent auditor acceptable to both the Minister and the Organisation and the Implementing Organisation. This audit will be subject to the audit guidelines established by the Minister (Appendix 1).

9.4. Final narrative report

A final narrative report must contain an aggregate overview of the activities carried out and the results achieved, as set out in the programme, together with an explanation of any discrepancies vis-à-vis the intended results. It must link up with the final financial report so that it can be seen whether human and material resources have been used efficiently.

9.5. Final financial report

The final financial report must contain the information needed to determine the definitive amount of the contribution. It must contain an aggregate overview of all estimated and actual revenue (including the contribution, the Implementing Organisation's own contribution, funds provided by third parties and interest accrued) and expenditure, in so far as they relate to the funded activities, and an overview of the prepayments provided by the Minister in euro's and the conversion to RWF. The report must cover the entire programme period and be laid out in the same way as the budget. An explanation must be provided for each budget item that differs substantially from the budgeted revenue and expenditure.

10. In addition, the Implementing Organisation will, whenever its findings warrant it, report in writing to the Minister, making recommendations, where necessary, concerning the implementation of the programme. Such a report will also be submitted if the Implementing Organisation sees fit to deviate in the implementation of the activities from what is specified in the programme document referred to at 2 or the plan of operations based thereon.

11. The Implementing Organisation and the Minister will from time to time, at the request of either signatory, exchange views through their representatives on the progress of the programme and the progress of the relevant implementing agency in implementing the programme in conformity with the anticipated schedule and programme budget.

12. The Minister may, after prior consultation with the Organisation and the Implementing Organisation, reduce or terminate the contribution to the programme. If funding is reduced or terminated, costs already incurred by the Implementing Organisation up to that date will be reimbursed and, within reasonable limits, future financial commitments entered into by the Implementing Organisation will be covered by the Minister.

13. The Implementing Organisation will cooperate in evaluations of the programme to be conducted or commissioned by the Minister. The Minister will inform the Implementing Organisation of the findings.

14. The offices responsible for coordinating all matters relating to this Arrangement are:

For the Minister:

For the Implementing Organisation:

Embassy of the Kingdom of the Netherlands

Supreme Court

(10)(2e)

(10)(2e)

15. The Minister may halt payment or demand repayment of all or part of the funds transferred if contractual and/or reporting and accounting obligations are not met, or if it emerges, either from the reports referred to above or from some other source, that the funds are not being used or have not been used for the implementation of the programme as approved, or if alternative funding proves to have been obtained (either wholly or in part), thus giving rise to double financing.

16. The Implementing Organisation will require that its staff and consultants deployed on projects or programmes financed by the Minister will not offer to third parties or seek or accept from or be promised by third parties, for themselves or for any other party, any gift, remuneration, compensation or benefit of any kind whatsoever, if this could be interpreted as an illegal or corrupt practice.

17. The Implementing Organisation will take appropriate measures to prevent illegal practices and/or improper behavior (such as fraud, violation of the fundamental principles of procurement rules, sexual exploitation and abuse, harassment, sexual harassment, other forms of misbehavior and/or any irregularity). In the event that the Implementing Organisation determines that there are credible allegations of illegal practice and/or improper behavior, the Implementing Organisation will take swift and appropriate action to stop, investigate and prosecute in accordance with applicable organizational regulations and applicable law any person suspected of such practice.

On a quarterly basis the Implementing Organisation will inform the Minister of any credible instances of illegal practice and/or improper behavior, as referred to in this paragraph, occurred in connection to the programme. The notice will indicate a reference number, the date of the incident, the date of the first report to the Implementing Organisation, the location (headquarters, country or local office) the nature of the misconduct, the status of the investigation and, when determined, the disciplinary measures and/or other action taken by the Implementing Organisation. On a quarterly basis the Implementing Organisation will keep the Minister updated on developments concerning the status of the investigation and, when determined, the final action taken by the Implementing Organisation. The notice will be given in writing through KIG-RSO-OS@minbuza.nl

The Implementing Organisation will promptly report any credible suspicions of, or actual instances of illegal practice and/or improper behavior, occurred in connection to the programme, that would

be of significant impact to its partnership with the Minister and/or the reputation of the Implementing Organisation and/or the Netherlands' development cooperation/foreign policy. The notice will enable the Minister to monitor whether the Implementing Organisation has followed its procedures correctly. The notice will indicate a reference number, the date of the Incident, the date of the first report to the Implementing Organisation, the location (headquarters, country or local office), the nature of the misconduct, the status of the investigation and, when determined, the disciplinary measures and/or other action taken by the Implementing Organisation. The Implementing Organisation will keep the Minister updated on developments concerning the status of the investigation and, when determined, the final action taken by the Implementing Organisation. The notice will be given in writing and delivered to safeguarding@minbuza.nl.

Should the Minister conclude that the procedures are not being followed correctly and transparently by the Implementing Organisation, the Minister may suspend the contribution to the Implementing Organisation.

18. If the Implementing Organisation, other than through any fault of its own as referred to at 15, has been able to implement only part of the programme, the Minister will make a fair pro rata contribution for the part of the work that has been completed.

19. If any dispute arises between the signatories concerning the interpretation, application or implementation of this Arrangement or with regard to any further Arrangement that may result therefrom, which cannot be settled amicably, either signatory may invite the other to conciliate under the Permanent Court of Arbitration Optional Conciliation Rules, as in effect on the date of signature of this Arrangement. The number of conciliators will be one.

Signed in duplicate in the English language.

For the Minister for Foreign Trade and
Development Cooperation of the Netherlands:

Name
Amb
King
Date

(10)(2e)

For the Ministry of Finance and:
Economic Planning of Rwanda

(10)(2e)

