

## 8.4. LIST OF PARTICIPANTS IN TRAINING OF 13th-17th /01/2020



Institute of Legal Practice  
and Development

*Excellence in Legal Practice*



VENUE: ILPD-NYANZA

ATTENDANCE LIST

Date: 13<sup>th</sup> January 2020

COURSE NAME: TOT on law determining offenses and penalties in general (New Penal Code).

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P.O. Box 49, Avenue des Sports, Nyanza, Southern Province, Rwanda  
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VENUE: ILPD-NYANZA

ATTENDANCE LIST

Date: 14<sup>th</sup> January 2020

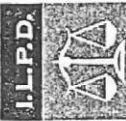
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VENUE: ILPD-NYANZA

ATTENDANCE LIST

Date: 15<sup>th</sup> January 2020

COURSE NAME: TOT on law determining offenses and penalties in general (New Penal Code).

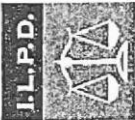
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VENUE: ILPD-NYANZA

ATTENDANCE LIST

Date: 16<sup>th</sup> January 2020

COURSE NAME: TOT on law determining offenses and penalties in general (New Penal Code).

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VENUE: ILPD-NYANZA

ATTENDANCE LIST

Date: 17<sup>th</sup> January 2020

COURSE NAME: TOT on law determining offenses and penalties in general (New Penal Code).

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VENUE: ILPD-NYANZA

ATTENDANCE LIST

Date: 13<sup>th</sup> January 2020

COURSE NAME: TOT on law determining offenses and penalties in general (New Penal Code).

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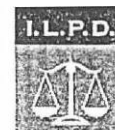
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## 8.5. LIST OF PARTICIPANTS IN TRAINING OF 21st -24th /01/2020



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VENUE: ILPD-NYANZA

ATTENDANCE LIST

Date: 21<sup>st</sup> January 2020

COURSE NAME: Training of Judges on law determining Jurisdiction of Courts & law relating to the civil, commercial, labor and administrative procedure.

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Institute of Legal Practice  
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VENUE: ILPD-NYANZA

ATTENDANCE LIST

Date: 22<sup>nd</sup> January 2020

COURSE NAME: TOT of Judges on law determining Jurisdiction of Courts & law relating to the civil, commercial, labor and administrative procedure.

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VENUE: ILPD-NYANZA

ATTENDANCE LIST

Date: 23<sup>rd</sup> January 2020

COURSE NAME: TOT of Judges on law determining Jurisdiction of Courts & law relating to the civil, commercial, labor and administrative procedure.

No	Names	Telephone	E-mail	Institution	Position	Gender	Signature
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VENUE: ILPD-NYANZA

# ATTENDANCE LIST

Date: 24<sup>th</sup> January 2020

COURSE NAME: TOT of Judges on law determining Jurisdiction of Courts & law relating to the civil, commercial, labor and administrative procedure.

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## 8.6. MEETING ON TRAINING OF JUDGES AND REGISTRARS HELD ON 5TH/9/2019

**Purpose of the meeting:** Judiciary trainings of judges and registrars planned in budget year 2019/2020 review

**Date:** 5/9/2019

**Venue:** High Court meeting room

**The meeting started at 10h00' AM**

**Agenda:** Judges and Registrars trainings planned in budget year 2019/2020

**List of attendees:**

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### I. Training programme for budget year 2019/2020

The meeting took place on 5/09/2019 at High Court boardroom and brought together the above mentioned participants. Justice RUKUNDAKUVUGA F. Regis, who chaired the meeting welcomed participants and requested Director of Planning, Monitoring and Evaluation to present the training programme for budget year 2019/2020. After presentation, he opened discussions. The table below indicates the training programme as adopted by the meeting.

#### **Revised training program**

#	Training	Date and days	Participants	Venue	Comments
1	Diploma in Legal Practice	6 months for full time programme and 9 months for executive evening and weekend programme.	1 Judge and 18 Registrars	ILPD	The meeting appreciated the fact that registrars have started as well to pursue the courses in DLP programme. However, it noticed the small number of candidates for that programme and urged the Secretary General to devise strategies for financial resources mobilization so as to increase the number of registrars who can attend this programme per year.

#	Training	Date and days	Participants	Venue	Comments
	IECMS	<del>21-25/10/2019</del>	16 Judges and Registrars from High Court Kigali, 8 Judges and Registrars from TGI Gicumbi, 4 Judges and Registrars from TB Byumba, 1 Judge and 1 Registrar from TB Kaniga and 1 Judge and 1 Registrar from TB Mbogo  Total= 32	High Court boardroom	HC/Kigali, TGI Gicumbi, TB Byumba, TB Kaniga and TB Mbogo
	IECMS	<del>28/10/2019-1/11/2019</del>	12 Judges and Registrars from Commercial High Court and 20 Judges and Registrars from Commercial Court  Total= 32	High Court boardroom	Commercial High Court & Commercial Court

#	Training	Date and days	Participants	Venue	Comments
	Damages guidelines validation	28/10 to 1/11 2019	7 Judges of Supreme court, 13 judges of Court of Appeal, 5 Inspectors of Courts, Presidents and Vice presidents of HC and CHC, Judge BANDORA Jean Baptise and Judge KABAGAMBE CYIZA Fabienne, 4 Chief Registrars from SC, CoA, HC CHC, Presidents and Vice Presidents of TGI Nyarugenge, TGI Gasabo, TC Nyarugenge and Presidents of TB Gasabo, TB Kicukiro and TB Nyarugenge.	Gorilla Hotel	The draft will be shared to participants by inspectorate by 20 <sup>th</sup> September 2019.  SG and IG to continue negotiation with DIU for fund mobilization

#	Training	Date and days	Participants	Venue	Comments
1.	IECMS	<del>04-08/11/2019</del>	14 Judges and Registrars from TGI Nyarugenge, 9 Judges and Registrars from TB Nyarugenge, 9 Judges and Registrars from TB Kicukiro  Total= 32	High Court boardroom	TGI Nyarugenge, TB Nyarugenge and TB Kicukiro
	IECMS	<del>11-15/11/2019</del>	15 Judges and Registrars from TGI Gasabo, 10 Judges and Registrars from TB Gasabo and 7 Judges and Registrars from TB Nyamata  Total= 32	High Court boardroom	TGI Gasabo, TB Gasabo and TB Nyamata

#	Training	Date and days	Participants	Venue	Comments
6	IECMS	18-22/11/2019	11 Judges and Registrars from SC and 21 Judges and Registrars from CoA	High Court boardroom	Supreme Court (SC) and Court of Appeal (CoA) judges and registrars.  The closing of this training will be an opportunity for official closing ceremony of IECMS training program in all courts sponsored by USAID through DIU project.
7	Law No 68/2018 of 30/08/2018 determining offences and penalties in general (new penal code).	25-29/11/2019	Training of Trainers (TOT) for 30 participants : <ul style="list-style-type: none"> <li>• 1 SC Judge and 1. Inspector</li> <li>• 2 Judges from CoA</li> <li>• 2 Judges from HC</li> <li>• 24 Judges from TGI</li> </ul>	ILPD	<ul style="list-style-type: none"> <li>• The meeting expressed an idea of establishing a permanent team of TOT made of criminal matters specialists comprised by Judges and Inspectors. A team members will be nominated by Honorable Chief Justice.</li> <li>• ILPD will also nominate a criminal matters specialist to complete the team.</li> <li>• Selecting Only the knowledge and experience in criminal law is taken into consideration to determine the ToT members</li> <li>• Inspectorate (IG) will prepare a concept note for this training. After consulting Honorable Chief Justice, may invite external resourceful person specialized in</li> </ul>

#	Training	Date and days	Participants	Venue	Comments
					relevant issues in this branch of law, to join the team.
8	Law N° 30/2018 of 2/6/2018 determining the Jurisdiction of courts and Law n° 22/2018 of 29/04/2018 relating to civil, commercial, labour and administrative procedure	2-6/12/2019	A ToT of 30 participants: <ul style="list-style-type: none"> <li>• 1 Judge from SC and 1 Inspector</li> <li>• 1 Judge from CoA</li> <li>• 1 judge from HC</li> <li>• 1 Judge from CHC</li> <li>• 25 judges from TGI and TC</li> </ul>	ILPD	<ul style="list-style-type: none"> <li>• The meeting expressed an idea of establishing a permanent team of TOT made of criminal matters specialists comprised by judges, inspectors and registrars. A team members will be nominated by Honorable Chief Justice.</li> <li>• ILPD will also nominate a civil matters specialist to complete the team.</li> <li>• Selecting Only the knowledge and experience in civil matter is taken into consideration to determine the ToT members</li> <li>• Inspectorate (IG) will prepare a concept note for this training and after consulting Honorable Chief Justice, may invite external resourceful person specialized in relevant issues in this of branch of law, to join the team.</li> </ul>
9	Law N° 68/2018 of 30/08/2018 determining offences and penalties in general	16-20/12/2019	264 judges and 264 registrars from all Courts	<ul style="list-style-type: none"> <li>• SC and CoA will meet in Gorilla Hotel</li> </ul>	There will be 12 sites, with each for TGI resort which will involve judges and registrars at that level.

#	Training	Date and days	Participants	Venue	Comments
	(new penal code and related laws.			<ul style="list-style-type: none"> <li>• HC Kigali, and HC Rwamagana, (Noblezza Hotel site)</li> <li>• HC Nyanza, HC Rusizi, and HC Musanze, (ILPD)</li> <li>• Sites for TGI (to be determined by IG)</li> </ul>	<p>HC will split into 2 groups, one for Kigali and eastern province, the 2<sup>nd</sup> for the rest of HC Chambers' judges and registrars and their researchers</p> <p>There will be another group comprised of judges, registrars and researchers/advisors from the CoA &amp;SC</p>
	Mediation guidelines Validation	6-10/01/2020	<p>A ToT trainers:</p> <ul style="list-style-type: none"> <li>• 1 Judge from SC and 1 Inspector</li> <li>• 1 Judge from CoA</li> <li>• 1 judge from HC</li> <li>• Judge from CHC</li> <li>• 25 judges and registrars from TGI and TC</li> </ul>	ILPD	<ul style="list-style-type: none"> <li>• The meeting expressed an idea of establishing a permanent team of TOT made of mediation matters specialists comprised by judges, inspectors and registrars. A team members will be nominated by Honorable Chief Justice.</li> <li>• ILPD will also nominate a mediation matters specialist to complete the team.</li> <li>• Selecting Only the knowledge and experience in mediation is taken</li> </ul>

#	Training	Date and days	Participants	Venue	Comments
					<p>into consideration to determine the ToT members</p> <ul style="list-style-type: none"> <li>• Inspectorate (IG) will prepare a concept note for this end. After consulting Honorable Chief Justice, may invite external resourceful person specialized in relevant issues in this of branch of law, to join the team.</li> <li>• ILPD will host the event</li> </ul>
12	Law N° 30/2018 of 2/6/2018 determining the Jurisdiction of courts and Law n° 22/2018 of 29/04/2018 relating to civil, commercial, labour and administrative procedure	<del>27-31/01/2020</del>	264 judges and 264 registrars from all Courts	<ul style="list-style-type: none"> <li>• SC and CoA will meet in Gorilla Hotel</li> <li>• HC Kigali, and HC Rwamagana, (Noblezza Hotel site )</li> <li>• HC Nyanza, HC Rusizi, and HC Musanze, (ILPD)</li> <li>• Sites for TGI (to be</li> </ul>	<p>There will be 12 sites, with each for TGI resort which will involve judges and registrars at that level.</p> <p>HC will split into 2 groups, one for Kigali and eastern province, the 2<sup>nd</sup> for the rest of HC Chambers' judges and registrars and their researchers</p> <p>There will be another group comprised of judges, registrars and researchers/advisors from the CoA &amp; SC</p>



#	Training	Date and days	Participants	Venue	Comments
				determined by IG)	
10	Emerging issues in business law (cases) such as: Insolvency/ Auction procedures Company law Tax law, procurement law, Banking law and Intellectual property	<u>Date to be determined in January 2020</u>	ToT members: 1 Judge from SC 1 judge from CoA, 1 Judge from CHC and 1 judge from TC all of them, to be nominated by Honorable Chief Justice	ILPD	<ul style="list-style-type: none"> <li>The meeting expressed an idea of establishing a permanent team of TOT made of business law matters specialists comprised by judges and inspectors. A team members will be nominated by Honorable Chief Justice.</li> <li>ILPD will also nominate a business law matters specialists to complete the team.</li> <li>Selecting Only the knowledge and experience in business law is taken into consideration to determine the ToT members</li> <li>Inspectorate (IG) and CHC will prepare a concept note for this end. After consulting Chief Justice, may invite external resourceful person specialized in relevant issues in this branches of law to join the team.</li> </ul>
11	Emerging issues in business law (cases) such as: Insolvency/ Auction procedures	<u>6-10/02/2020</u>	Judges and registrars from Supreme Court, Court of Appeal,	Kigali (Gorilla Hotel)	The training will focus on emerging and challenging issues in practice.

#	Training	Date and days	Participants	Venue	Comments
	Company law Tax law, procurement law, Banking law and Intellectual property		and Inspectors of Courts		There will be presentation and discussions on each branch of law per day
		6-10/02/2020	Judges and registrars from Commercial High Court and Commercial Court.	ILPD	
13	Electronic Performance Management System (EPMS)	24-28/02/2020	TOT members to be nominated by Honorable Chief Justice	Kigali (Gorilla Hotel)	<ul style="list-style-type: none"> <li>SG to device strategies for fund mobilization.</li> </ul>
14	Gender Based Violence (GBV) and Children right	6-10/03/2020	Members of ToT in criminal matters	Nobleza Hotel	<ul style="list-style-type: none"> <li>ToT may include other institutions: RIB, NPPA, and others specialized in this kind of special crimes</li> <li>Take also into consideration the special cases (crimes) highlighted by Inspection of Courts (SC)</li> <li>IG to prepare the concept note for this training</li> </ul>
15	Gender Based Violence (GBV) and Children right	24-27/03/2020	169 judges from TGI Juvenile and family chamber plus TB all judges	To be determined by IG	There will be 5 sites, with each at HC chambers.

#	Training	Date and days	Participants	Venue	Comments
16	New criminal procedure code	Date to be determined in May 2020	ToT for 30 participants : <ul style="list-style-type: none"> <li>• 1 SC Judge and 1. Inspector)</li> <li>• 2 Judges from CoA</li> <li>• 2 Judges from HC</li> <li>• 24 Judge from TGI</li> </ul>	ILPD	<ul style="list-style-type: none"> <li>• The meeting expressed an idea of establishing a permanent team of TOT made of criminal matters specialists comprised by judges, inspectors and registrars. A team member will be nominated by Honorable Chief Justice.</li> <li>• ILPD will also nominate a criminal matters specialist to complete the team.</li> <li>• Selecting Only the knowledge and experience in penal code is taken into consideration to determine the ToT members</li> <li>• Inspectorate (IG) will prepare a concept note for this end. After consulting Honorable Chief Justice, may invite external resourceful person specialized in relevant issues in this of branch of law, to join the team.</li> </ul>
17	Training in criminal procedure code	Date to be determined in May 2020	264 judges and 264 registrars from all Courts	<ul style="list-style-type: none"> <li>• SC and CoA will meet in Gorilla Hotel</li> <li>• HC Kigali, and HC</li> </ul>	<p>There will be 12 sites, with each for TGI resort which will involve judges and registrars at that level.</p> <p>HC will split into 2 groups, one for Kigali and eastern province, the 2<sup>nd</sup></p>

#	Training	Date and days	Participants	Venue	Comments
				Rwamagan a, <b>(Noblezza Hotel site )</b> <ul style="list-style-type: none"> <li>• HC Nyanza, HC Rusizi, and HC Musanze, (ILPD)</li> <li>• Sites for TGI (to be determined by IG)</li> </ul>	for the rest of HC Chambers' judges and registrars and their researchers  There will be another group comprised of judges, registrars and researchers/advisors from the CoA &SC

The meeting closed at 2h 30' PM

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Minutes taker

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Chairperson of meeting

## 8.7. CORRESPONDANCES

REPUBLIC OF RWANDA

Kigali, .....

No

678/10/13/AB



MINISTRY OF FINANCE AND ECONOMIC PLANNING

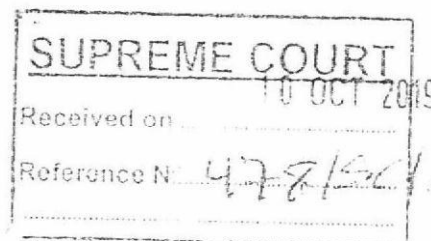
P.O. Box 158 Kigali

Tel: +250 252 575756 Fax: +250 252 577581

E-mail: [mfin@minecfin.gov.rw](mailto:mfin@minecfin.gov.rw)

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Secretary General  
Supreme Court  
**KIGALI**



Dear Beth

**Re: Response to the request to use project funds from the Kingdom of the Netherlands.**

Reference is made to your request N° .173/SG/CS/2019 dated 02<sup>nd</sup> October, 2019 to the Ministry of Finance and Economic Planning (MINECOFIN) to be facilitated to use the project funds from the Kingdom of the Netherlands.

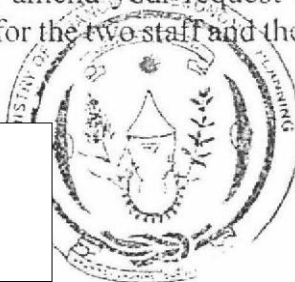
Reference is also made to the agreement signed between MINECOFIN and the Embassy of the Netherlands on June 18<sup>th</sup>, 2016 by the State Minister in charge of Economic Planning and the Ambassador of the Kingdom of the Netherlands.

Considering that this is an external grant and has to be included in the finance law for consistency and transparency purposes and in order to abide with PFM laws and regulations, we are going to facilitate to capture in the system only wages and salaries for the current two staff (Project coordinator and Project Secretary) who are currently present from July 2019. For other remaining project activities, they shall be captured during the upcoming budget revision.

This letter therefore serves to inform you to amend your request which included other project activities and submit only wages and salaries for the two staff and their corresponding allowances.

Sincerely,

(10)(2e)



**Permanent Secretary and Secretary to the Treasury**

**Cc:**

- Secretary General of the National Prosecution Authority

**From:** (10)(2e)@minbuza.nl]

**Sent:** Wednesday, 13 March, 2019 9:10 AM

**To:** (10)(2e)@minecofin.gov.rw

**Cc:** (10)(2e)

(10)(2e)

**Subject:** Status new programs justice sector

Dear (10)(2e)

My apologies for getting back to you only now. For your information, we are developing 3 programs in the justice sector, one with the Supreme Court/GFTU, one with RCS and one with the Justice Sector Coordination Secretariat. The development of the programs is in different stages; two are working on the finalization of the proposal but the budget is in early stages. For one we have just published the Terms of Reference for a needs assessment which will be the basis of the proposal which is still to be developed.

The budget available for all three projects combined is around 12.5 million euros, for 3 years (assuming projects will start next fiscal year, meaning July 2019, finishing June 30 2022.)

Because at this moment no contracts are signed yet, I do not feel comfortable including estimations of the projects budget in the budget of MINECOFIN yet. Although I do not expect anything to happen, there could be reasons why one or multiple projects in the end will not go through. Hence I propose that in the budget you can perhaps include a statement saying that a financial contribution of the Embassy of the Kingdom is expected for the above amount but not finalized and that details and division will be included in the budget revision taking place in December 2019. By then, the projects will have started and the exact amounts for the coming years are known.

Kindly let me know whether this would be an option for you.

Met vriendelijke groet, / Kind regards,

(10)(2e)

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